



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		GOVERNMENT DEGREE COLLEGE SHAHPUR
• Name of the Head of the institution	Dr. Vishavjeet Singh	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01892237150	
• Mobile No:	9418138357	
• Registered e-mail	principalgcshahpur@gmail.com	
• Alternate e-mail	vishavjeetcollege@gmail.com	
• Address	Govt. Degree College Shahpur	
• City/Town	Kangra	
• State/UT	Himachal Pradesh	
• Pin Code	176206	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Himachal Pradesh University Shimla & Sardar Patel University Mandi
• Name of the IQAC Coordinator	Sh. Surinder Kumar
• Phone No.	9418046937
• Alternate phone No.	9805156824
• Mobile	9418046937
• IQAC e-mail address	iqacgdcshahpur@gmail.com
• Alternate e-mail address	principalgdcshahpur@gmail.com
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.gcshahpur.ac.in/images/files/-1496789531AQAR%202022-23.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gcshahpur.ac.in/images/files/1621905582gcs%20academic%20calendar%202024-25.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.59	2019	28/03/2019	27/03/2024

6. Date of Establishment of IQAC

01/07/2011

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NSS, GDC Shahpur	National Service Scheme	Himachal Pradesh University	2023-24	27000
Road Safety Club, GDC	Road Safety	Director of Higher Education	2023-24	25000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	03	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Signing of MoU for Academic Collaboration Establishing Memorandums of Understanding (MoUs) with reputed colleges and universities. Collaborating on research projects, faculty exchange programs, and joint academic initiatives. Encouraging student exchange programs and interdisciplinary learning opportunities.</p>		
<p>Feedback Mechanism from Students and Parents Regular collection of feedback from students regarding academic and campus experiences. Organizing parent-teacher meetings to discuss student progress and address concerns. Implementing necessary improvements based on feedback for an enhanced learning environment.</p>		
<p>Induction Programme for UG 1st Year Students Conducting an orientation session to familiarize new students with the academic environment. Providing information about college facilities, rules, regulations, and student support services. Introducing students to faculty members, clubs, societies, and extracurricular activities.</p>		
<p>HEIS (Higher Education Institute Society) and OSA (Old Students Association) Registration Completing the official registration of HEIS and OSA for better governance and alumni engagement.</p>		

Encouraging alumni participation in mentoring, career guidance, and institutional development.

Career Guidance Workshop Organizing workshops to guide students on career opportunities and skill development. Inviting industry experts, academicians, and professionals for interactive sessions. Providing insights into competitive exams, higher education prospects, and self-employment avenues.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To finalize the academic calander for the year 2023-24	Academic calander Finalised
Repair and maintenance of classrooms and electric work of the college	Necessary repair works accomplished before the start of classes
Organize various activities/competitions of the college students under SWACHATA HI SEVA.	Organised various activities under Swachata hi Seva

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2024	13/02/2025

15. Multidisciplinary / interdisciplinary

The institution's members have demonstrated their dedication to transforming the college into a multidisciplinary institution. Crucial decisions regarding multidisciplinary and strategic directions will be guided by higher authorities, including: Himachal

Pradesh University, Shimla Directorate of Higher Education These decisions are recognized as policy matters that go beyond the purview of individual institutions. The college community remains committed to realizing the vision of multidisciplinary. It acknowledges the necessity of aligning with the policies and directives established by the governing bodies.

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) is a key initiative of the National Education Policy (NEP) 2020, focused on student benefits. Faculty and students have been informed about the fundamental provisions of the ABC system. All students have already received their unique ABC IDs. The ABC system aims to revolutionize education by: Offering a flexible, student-centered approach to credit accumulation and transfer. Allowing learners to accrue credits from various institutions and educational experiences. Promoting interdisciplinary exploration and lifelong learning. The college remains committed to leveraging the opportunities presented by the ABC system, empowering students to shape their academic paths with greater autonomy and efficiency.

17.Skill development:

? Collaboration with HPKVN: The college has partnered with the Himachal Pradesh Kaushal Vikas Nigam (HPKVN) to introduce two job-oriented courses. These courses are designed to equip students with practical skills aligned with industry demands, ensuring their competitiveness in the job market. ? Add-On Courses and Initiatives: Study Skills: Add-on courses on study skills have been introduced to support holistic academic development. Spoken Sanskrit: A pioneering initiative to teach spoken Sanskrit has been launched, promoting linguistic diversity and cultural enrichment. ? Workshops on Soft Skills and 21st-Century Competencies: A comprehensive workshop series was initiated to enhance essential soft skills and modern professional competencies among students. ? Faculty Development: Faculty growth is prioritized through: Peer lecture series. Active participation in Faculty Development Programmes (FDPs), fostering a culture of continuous learning and improvement. ? Non-Teaching Staff Capacity Building: Special capacity-building programs were organized for non-teaching staff, tailored to their needs, supporting their professional growth and well-being. ? Commitment to a Dynamic Learning Environment: These initiatives collectively demonstrate the institution's dedication to creating a vibrant learning ecosystem that empowers students and staff to excel in a rapidly evolving global environment.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college proudly offers courses in Sanskrit and Indian Music, celebrating the richness of India's cultural heritage. Additionally, the existing History curriculum incorporates elements of the Indian Knowledge System, providing students with a deeper understanding of traditional wisdom. To ensure inclusive learning, teachers have been instructed to deliver lectures bilingually, with a preference for Hindi in their classrooms. This approach fosters a broader connection with students and reinforces the importance of linguistic and cultural diversity in education.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution's curriculum is designed with a forward-thinking, outcome-oriented approach, ensuring that every course has clearly defined objectives that are readily accessible on the institutional website. At the outset of each session, instructors inspire and guide students through discussions on these objectives, fostering a shared vision for academic success. This proactive alignment of goals empowers students to connect their learning journey with real-world applications. Moreover, educators meticulously design examination papers to reflect and reinforce the program's desired outcomes. This holistic and student-centric strategy creates a dynamic and cohesive learning environment, enabling students to achieve their goals with confidence and clarity.

20.Distance education/online education:

Teachers and students are actively encouraged to participate in online courses to expand their knowledge and sharpen their skills. Embracing the power of digital technology, many educators integrate innovative tools to make the teaching-learning process more dynamic and engaging. Additionally, teachers leverage online platforms like Google Meet and Zoom to conduct interactive revision sessions, ensuring students receive the best learning experience anytime, anywhere.

Extended Profile**1.Programme**

1.1

Number of courses offered by the institution across all programs during the year

168

File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1224
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	As per 120 point roster provided by the HP University, Shimla(SC: 15%; ST: 7.5%, Sports:5%, Handicapped:5%; Cultural: 5%)
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	412
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	17
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	22

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	10
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2673983
4.3 Total number of computers on campus for academic purposes	35

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **Effective Curriculum Delivery: Key Highlights**
 - **Admission Process:**
 - Admission notifications and the prospectus, including the institutional calendar, are posted on the college website well in advance.
 - Merit lists for different subjects/courses and seat allotment rosters as per HP University guidelines are displayed on notice boards.
 - The college strictly adheres to the time and date schedule displayed for admissions.
 - **Timetable and Schedule:**
 - Timetables and sections for specific subjects are displayed on notice boards for easy access.
 - Classes begin on the scheduled date as per the academic calendar.

- Attendance and Subject Coding:
 - Regular attendance records are meticulously maintained by teachers.
 - Subject coding is systematically managed by the office.

- Student Orientation:
 - During the first week of the academic session, teachers inform students about:
 - The syllabus and examination pattern.
 - The credits required per annum.

- Teaching and Syllabus Completion:
 - Teachers follow a well-planned method to complete the syllabus within the stipulated timeframe.
 - Interactive methods like classroom seminars, surprise tests, and discussions are regularly employed to ensure student engagement.

- Theory and Practical Classes:
 - Theory and practical sessions commence immediately after the start of the academic session.
 - Internal examinations are conducted after the completion of two-thirds of the syllabus.

- Co-curricular Activities:
 - Field visits, guest lectures, and educational excursions are tentatively planned and executed to enhance the learning experience.
 - These activities ensure the effective implementation of prescribed curriculum activities and programs.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **Academic Affiliation and Calendar Highlights**
 - **Affiliation and Academic Calendar:**
 - The college is affiliated with Himachal Pradesh University.
 - It follows the academic calendar set by the University for admissions and examinations.
 - Additionally, the college prepares its individual calendar before the start of the session to ensure smooth and effective functioning.
 - **Adherence to Schedules:**
 - The academic calendar provided in the college prospectus aligns with the HP University schedule and the rules of the Himachal Pradesh government.
 - **Admission Process:**
 - Admissions are completed by the end of June or July for each academic session.
 - **Continuous Internal Evaluation (CIE):**
 - CIE is conducted as per the Continuous Comprehensive Assessment (CCA) rules prescribed by HP University, Shimla.
 - For the 2022-23 academic session, CCA accounted for 30% of the total marks (out of 100).

- Breakup of 30 CCA Marks:
 - Minor Tests: 15 marks
 - Class test: 5 marks
 - House test: 10 marks
 - Assignments/Activities: 10 marks
 - Includes assignments, seminars, tutorials, quizzes, or class tests.
 - Attendance: 5 marks

- Eligibility Criteria:
 - Students must pass both components—CCA and End Year Examination (EYE)—separately, with a minimum of 40% marks in:
 - CCA
 - Practical (if applicable)
 - EYE
 - Fulfilling these requirements is mandatory to be declared successful in the course.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

72

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

72

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Integration of Cross-Cutting Issues in the Institution

1. Curriculum Integration:

- The curricula of various subjects, as prescribed by the University, incorporate aspects of professional ethics, gender equality, human values, environment, and sustainability.
- Summaries highlighting these aspects are uploaded for better accessibility and awareness.

2. Celebration of National and International Days:

- Departments organize events and activities to celebrate significant National and International days throughout the year.
- These platforms serve as opportunities to discuss and address cross-cutting issues in depth.

3. Clubs and Societies:

- **Active Units:** The institution actively involves various societies and clubs such as:
 - NSS (National Service Scheme)
 - Rangers and Rovers
 - Eco Club
 - Red Ribbon Club
 - Yuva Red Cross
- **Awareness Initiatives:** These groups work to sensitize students on:

- Environmental protection and sustainability
- Gender equality and women empowerment
- Health awareness and management
- Social responsibility and professional ethics

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3480

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

864

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Roles of IQAC and College Advisory Committee in Enhancing Academic Standards

1. Ensuring Academic Atmosphere:

- IQAC (Internal Quality Assurance Cell) and the College Advisory Committee work actively to maintain a conducive academic environment.
- These bodies ensure that students attend classes regularly and benefit from a structured academic experience.

2. Library and Teacher Access:

- Students are encouraged to consult library resources for assignments and self-study.
- Teachers are readily accessible to students for resolving doubts, clarifications, and academic guidance.

3. Support for All Learners:

- Tutorial sessions cater to the needs of both advanced learners and slow learners, helping them achieve academic progress.

4. Assessment for Improvement:

- Continuous Internal Evaluation (CIE) and end-semester exams provide students with a clear understanding of their learning levels.
- These assessments guide students in identifying areas for improvement to enhance their scores and skills.

5. Faculty Development:

- The college encourages faculty members to participate in:
 - Seminars and conferences
 - Orientation and refresher programs
 - Induction programs
- These activities help faculty stay updated with the latest research, improve their skills, and effectively implement the curriculum.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1224	17

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Academic Programs and Curriculum Highlights

1. Disciplines Offered:

- The college provides undergraduate programs in the disciplines of:
 - Humanities
 - Sciences
 - Commerce

2. Syllabus Design and Guidelines:

- The syllabi are designed, finalized, and periodically updated as per the guidelines of Himachal Pradesh University.
- Changes and amendments are implemented to stay relevant with academic and industry standards.

3. Learning Outcomes-Based Framework:

- The curriculum follows a Learning Outcomes-Based Curriculum Framework (LOCF) to ensure clarity and effectiveness.
- Program Learning Outcomes (PLOs): Define the overall objectives and goals of the degree program.
- Course Learning Outcomes (CLOs): Specify the skills, knowledge, and competencies that students are expected to achieve at the course level.

4. Stakeholder Benefits:

- Clearly defined learning outcomes help:
 - Prospective students understand the academic scope of the program.
 - Parents gauge the value and relevance of the degree.
 - Employers assess the competencies and preparedness of graduates.

5. National and International Standards:

- The curriculum ensures alignment with national and international academic standards.
- This alignment enhances student mobility, both nationally and globally, for higher education and career opportunities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT and Technology Integration in Teaching-Learning

1. ICT-Enabled Infrastructure:

- The college is equipped with 5 smart classrooms with ICT facilities to enhance the teaching-learning process.
- Departments are provided with laptops for academic use.

2. Computer Lab:

- A well-furnished computer lab is available and utilized by various departments for academic activities.

3. Teacher Efforts and Resources:

- Teachers utilized their personal resources to ensure effective teaching, such as creating and sharing:
 - Online resources through platforms like WhatsApp and Telegram.
 - Audio and video lectures, which were regularly shared with students.

4. Student-Teacher Interaction:

- Students were encouraged to post queries via social media platforms, and teachers responded promptly to clarify doubts.

5. Challenges in Internet Connectivity:

- Due to the college's location in a hilly region, internet connectivity is often poor or unavailable.
- In such cases, teachers and students maintained communication through phone calls to ensure continuity in learning.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

228

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment consists of three key components: Midterm Tests/House Exams, Assignments, and Attendance. It carries a

weightage of 30% in the overall evaluation, underscoring the significance of this process for both students and teachers.

Students are informed about the internal assessment process during orientation sessions. Midterm tests and house exams are announced collectively, while assignments are assigned by teachers at regular intervals to ensure consistent engagement.

Midterm assessments and house exams are conducted in a structured manner. Exam patterns, marking schemes, and composite results are shared with students in a transparent and systematic manner, ensuring clarity and fairness throughout the evaluation process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to address internal examination-related grievances is transparent, time-bound, and efficient. Students can raise any grievances related to internal assessments directly with the Principal. Upon receiving a grievance, the Principal forwards the student's application to both the concerned teacher and the Examination Committee. The teacher thoroughly reviews the matter, takes necessary actions, and reports back to the Principal and the Examination Committee. Typically, such grievances are resolved within a fortnight, ensuring a fair and timely resolution process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution ensures that course outcomes are readily accessible and clearly communicated to students. These outcomes are published on the institutional website, allowing students to review them at their convenience. Additionally, at the beginning of each session,

teachers discuss the expected course outcomes in their respective classes. This practice aligns with the principles of outcome-based education (OBE), which focuses on clearly defined learning outcomes to guide the teaching and learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Teachers design test papers with a clear focus on the expected program outcomes. This approach ensures that program outcomes are systematically evaluated through various assessments, including class tests, mid-term examinations, and external assessments conducted at the end of the session. This comprehensive evaluation process enables the institution to measure the effectiveness of the program and the extent to which students have achieved the desired learning objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

321

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gcshahpur.ac.in/images/files/1193983640SSS%202023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Engaging Initiatives by College Clubs (2023-24)

During the academic year 2023-24, our college actively organized and participated in various social and environmental initiatives through the Road Safety Club, NSS, Rovers & Rangers, Red Ribbon Club, and the Department of Geography in collaboration with HP Disaster Management Authority and GUNJAN NGO.

Community & Social Awareness Initiatives: Cleanliness Drives - Students took part in cleaning common spaces to promote hygiene and sustainability. **Awareness Session -** A special session on "Drug, Substance Abuse, Life Skills & Social Development" was conducted to educate the community.

Eco-Friendly Initiatives: Plantation Drive - Led by the ECO Club & NSS Unit, students planted trees to promote a greener environment. **Tiranga Distribution -** Flags were distributed to the community to instill patriotism.

Road Safety Awareness: A Rally on Road Safety was organized by the Road Safety Club & NSS, highlighting the alarming rise in road accidents in India and promoting safe driving practices.

These activities reflect our college's commitment to social responsibility, environmental conservation, and community well-being. Through teamwork and dedication, our students are making a meaningful impact!

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

330

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

01

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

State-of-the-Art Infrastructure & Facilities

Our college boasts 47 well-equipped classrooms, out of which 37 are with the Central University of Himachal Pradesh (CUHP). Each classroom is fully furnished with comfortable seating and essential learning resources.

Smart Classrooms for Enhanced Learning 6 Smart Classrooms, including 1 under CUHP, are equipped with modern technology to support interactive learning.

Advanced Laboratories for Practical Excellence Our institution takes pride in its well-stocked laboratories, designed to provide hands-on learning experiences: 3 Science Laboratories for in-depth scientific exploration. 1 Commerce Laboratory to foster analytical skills. 1 Geography Laboratory with models, charts, and specimens. 1 Computer Science Laboratory with the latest systems and software.

Seamless Digital Connectivity The entire campus is Wi-Fi enabled, ensuring smooth access to online resources, e-learning platforms, and research materials.

With cutting-edge infrastructure and modern amenities, we are committed to providing an engaging, technology-driven, and student-friendly learning environment!

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Dedicated Spaces for Extracurricular Excellence

To foster holistic development, our college provides well-equipped spaces for extracurricular activities:

Multipurpose Hall - A dedicated hall in the Science Block serves as the hub for various events, cultural programs, and co-curricular activities throughout the academic session.

Versatile Sports Ground - Our football ground also accommodates athletics, track & field events, and other outdoor sports, ensuring students have ample opportunities to engage in physical activities.

With these facilities, we strive to provide a dynamic environment that nurtures both academic and extracurricular excellence!

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated using an Integrated Library Management System (ILMS)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT Infrastructure Upgrades (2023-24)

To enhance digital learning and connectivity, our college has significantly upgraded its IT facilities during the 2023-24 session:

Smart Classroom Enhancement - A 65-inch Android LED Panel has been installed in one of the classrooms, improving interactive learning experiences.

Advanced Audio Systems - 4 high-quality sound systems have been installed across 4 departments to ensure clear and effective communication during lectures and presentations.

High-Speed Internet Connectivity - BSNL Fibre with a speed of 40 MBPS has been installed, providing seamless internet access for students and faculty.

These upgrades reflect our commitment to modernizing education and fostering a tech-driven learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional Procedures & Maintenance Policies

Our college adheres to the Office Procedures and Financial Rules of the government, along with various official directives received from time to time. The maintenance and upgradation of infrastructure procured through RUSA is overseen by the Project Monitoring Unit (PMU).

Committees for Effective Maintenance & Utilization To ensure smooth functioning, several committees have been established:

Infrastructure Development Committee - Oversees planning and implementation of infrastructural projects. **Purchase, Maintenance & Repair Committee** - Manages procurement and upkeep of essential resources. **Electricity & Water Committee** - Ensures the proper functioning of utilities on campus.

Stock Verification & Repairs Regular stock verification is conducted, and based on the recommendations of the verification committees: Repairable items undergo necessary maintenance. Unserviceable items are systematically disposed of through the Write-Off Committee.

Repair & Upgradation Process Minor repairs are carried out at the college level for quick resolution. Major repairs are undertaken by Public Works Department (PWD) and other government agencies.

Through these structured procedures and policies, the institution ensures efficient management, upkeep, and optimal utilization of all physical, academic, and support facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

50

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1200

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1200

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are made part of several committees constituted to ensure the smooth conduct of administrative activities at various levels. College Student Central Association is formed to give space for students' voices. Besides office bearers and members of the CSCA, other students are also involved in the decision-making process in various activities of clubs and societies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni association but it is not registered yet. The process is on and we are likely to get it recorded during the next academic year. However, the number of jas increased from the previous year and we do receive constructive suggestions from them and reach out to them as the need arises.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs

(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's governance aligns seamlessly with its vision and mission, as demonstrated by the following:

The curriculum across various subjects is designed to impart subject-specific knowledge and essential academic skills within a well-structured framework. Simultaneously, strong emphasis is placed on nurturing core values that are explicitly and implicitly embedded in the curriculum.

A robust feedback system ensures continuous improvement—students, teachers, and alumni provide insights on the curriculum and its implementation, which are carefully considered to enhance quality.

To foster holistic development, the institution organizes a variety of co-curricular and extracurricular activities, equipping students with life skills and competencies essential for both academic success and real-world challenges. Additionally, clubs and societies operate year-round, conducting initiatives that promote cooperation, collaboration, and excellence, thereby reinforcing the college's vision and mission.

Student support services, including scholarships, guidance and counseling cells, and grievance redressal mechanisms, further contribute to achieving institutional goals.

Lastly, infrastructure and financial resources are efficiently managed through well-structured committees, ensuring the effective administration of academic and support facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college has developed a comprehensive Institutional Development Plan spanning from 2022 to 2027, meticulously aligned with our vision and mission through a collaborative, multi-stakeholder approach. The progress made during the 2022-23 session, focusing on campus development, as well as student and staff enhancement in both teaching and non-teaching roles, highlights our unwavering commitment to the effective implementation of this plan.

One of our key achievements includes equipping the entire campus with seamless WiFi connectivity. Concurrently, we have initiated the construction of a multi-purpose building to further improve our infrastructure. Additionally, the proposal for an ERP system has been finalized, promising to streamline operations and enhance administrative efficiency.

To support the professional growth of our teaching staff, we successfully organized an ICSSR-sponsored national conference, which was attended by approximately 300 participants from 18 states. Furthermore, a series of peer lectures were conducted to foster academic development. For our non-teaching staff, several skill development programs were implemented to enhance their proficiency and performance.

In alignment with our focus on holistic student development, we organized programs emphasizing soft skills and career guidance. We also introduced various add-on, job-oriented, and certificate courses in areas such as study skills, social media management, accountancy, and spoken Sanskrit. Additionally, we continue to offer remedial classes and encourage students to actively engage with the community, fostering a culture of reciprocal learning and contribution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college has developed a comprehensive Institutional Development Plan for 2022-2027, strategically aligned with its vision and mission through a collaborative, multi-stakeholder approach. The progress made during the 2022-23 session, particularly in campus development and the enhancement of both teaching and non-teaching staff, underscores our unwavering commitment to the effective execution of this plan.

One of our key initiatives has been ensuring full WiFi connectivity across the campus. Additionally, we are constructing a multi-purpose building to further enhance our infrastructure. To streamline operations, we have also finalized the proposal for implementing an ERP system.

In support of professional development, we organized an ICSSR-sponsored national conference, which was attended by approximately 300 participants from 18 states, along with a series of peer lectures for faculty enrichment. For non-teaching staff, multiple skill development programs were conducted to enhance their efficiency and expertise.

Focusing on the holistic development of our students, we have organized various programs on soft skills and career guidance. Additionally, we have introduced a range of add-on, job-oriented, and certificate courses in areas such as study skills, social media management, accountancy, and spoken Sanskrit. To further support student success, we continuously conduct remedial classes and encourage active community engagement, fostering a culture of reciprocal learning and contribution.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Effectiveness and Efficiency of Institutional Bodies

1. Clear Policies & Procedures

- Well-defined policies govern admissions, curriculum design and implementation, assessment, and evaluation.
- These policies are formulated and/or revised by Himachal Pradesh University and the Department of Education, Government of Himachal Pradesh.

2. Transparent Recruitment Process

- Teaching Staff: Appointments are conducted by the Public Service Commission as per UGC eligibility criteria.
- Non-Teaching Staff: Appointments are managed through the Staff Selection Commission and the Department of Education.

3. Structured Administrative Setup

- The government has established a clear administrative framework with the Principal heading the institution.
- College affairs are managed through various committees.

4. Role Distribution

- Curricular, co-curricular, and administrative responsibilities are assigned based on job roles and individual areas of expertise.

5. Participatory Decision-Making

- While a well-defined administrative hierarchy exists, decision-making is participatory, consensual, and collaborative.

6. Institutional Effectiveness

- Increasing student enrollment.
- Improved pass percentages.
- Higher transition rates of students into postgraduate programs.

7. Recognition of Faculty Contributions

- Teachers' efforts beyond teaching and administrative duties are well acknowledged within the academic fraternity.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being a government institution, college staff is entitled to all the welfare measures initiated by the government. They are given all kinds of leaves/holidays and applicable vacations. As per the university and State government rules, all the allowances are given to all the employees as per their entitlement without any delay. Gratuity, Leave Encashment, Medical Reimbursement, Family Pension, GIS, Retirement Pension, maternity, and paternity leaves. Pension schemes are available for employees who have joined the service before 31/03/2004 while NPS is available for all the employees joining after 01-04- 2004. However, the newly elected state government has reinstated the Old Pension Scheme for all government employees., For attending workshops/ conferences/ seminars, the teachers are provided academic leave. College is under 2F/12B so all the benefits are claimed by faculty participating in any courses under the career advancement scheme. TA/DA is also provided according to government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

28

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For various cadres of employees working in the college, the

Department of Higher Education, Government of Himachal Pradesh has devised a number of appraisal formats which are available on the government's website. These forms are for the principal, college teachers, superintendent, clerks, lab staff, and librarians. These formats are comprehensively designed covering all domains of work relevant to a particular position. These appraisal formats are filled regularly by the staff and sent to the Directorate for necessary action. Besides these formal appraisals, informal appraisals are done around the year, and employees are given feedback for enhancing their productivity, effectiveness, and efficiency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are conducted on a regular basis. External audits are done by the Local Audit Department as well by the AG office periodically. Audit objections are dealt with through a properly laid out procedure. The Bursar of the college ensures internal checks in light of HP Financial Rules, 2009.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.3

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, the college receives an annual budgetary allotment. The following strategies are employed for the mobilization of funds: The institution collects fees and funds as per the directions received from the Government. Parent-Teacher Association has been formed and funds are collected from every student which constitutes a PTA fund used for the welfare of the students/college. The following strategies are employed for optimum utilization of resources : Needs are generated at the level of teaching departments or activity committees. For example, the requirement of chemicals for conducting practical classes. The requisition is approved by the sanctioning authority as per its merit and purchases are made as per HP Financial Rules. The college has a systematic procedure of purchasing, maintaining, and utilizing physical academic and supporting facilities. In the case of major financial decisions meetings of the College Advisory Committee are called which deliberates on the merits and demerits of received proposals and takes decisions ensuring that money is spent properly for student welfare. Stock verification is conducted annually to ensure that physical resources are available in good condition. Repair, upkeep, and maintenance are conducted regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC makes every attempt to institutionalize best practices. Few

examples as under: a. Tutorial cum mentoring groups are being formed regularly in order to understand the strengths and weaknesses of students and to assist them in a better manner. These groups are assigned to teachers teaching major subjects since they get to spend more time together by default. b. Career guidance and counseling too have become a regular activity in college. This process is helping students chart out their futures. c. Community engagement has strengthened over the years. d. Faculty participation in FDPs and capacity-building programmes has recorded an incremental trend. e. Student participation in extracurricular activities has increased. A number of other initiatives of IQAC too enhanced operational efficiency and organizational effectiveness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Reflection on practice is key to achieving organizational effectiveness. Therefore, it has been part of our organizational culture to reflect upon the teaching-learning process and operational methodologies. In various meetings staff council and IQAC deliberations are made regarding: students' performance in midterm as well as end term examinations; their participation in various co-curricular activities, their progression and their awareness of personal and social issues. Teachers' participation in FDPs is also discussed. Records are also kept in most of instances. During the session 2022-23 7 teachers participated in FDPs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

D. Any 1 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During 2023-24, our college continued measures for promoting gender equity initiated in previous years such as specific facilities for security (e.g., CCTV, recruitment of security personnel) and support (e.g., counseling cell). Though out the year mentoring was done by major subject teacher the girl students were encouraged to apply for various scholarship schemes through personal counselling. Girls and women staff were made digitally literate. The girl students were encouraged to participate in youth festival activities, Athletic meets, cultural activities organized in the college. Personal counseling was also provided to girl students by the counseling committee.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

During 2023-24, our college continued measures for promoting gender equity initiated in previous years such as specific facilities for security (e.g., CCTV, recruitment of security personnel) and support (e.g., counseling cell). During the current year, we conducted 2 new activities: a. Self-employment opportunities for girls such as mushroom cultivation and compost making were discussed. a. Women Power Connect, a reputed Delhibased NGO was roped in for conducting a series of online workshops on Gender Awareness with an emphasis on assertive communication.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

D. Any 1 of the above

**with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment 5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The following initiatives are being taken by the college for ensuring an inclusive environment: Admission of students from diverse backgrounds Special focus on students with disadvantaged groups in the form of scholarships Several National and International Days are observed to inculcate appropriate values among students. Initiatives by NSS and other clubs such as Red Ribbon Club and Rovers and Rangers give students opportunities to engage effectively with the community. The college also promotes female students in various manners as evidenced from the document available here: h. In the existing curricula, some spaces are being used by teachers to inculcate values of tolerance, harmony, and integration. These spaces have been already listed under 1.3.1.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and staff are sensitized to constitutional values, duties, and responsibilities in the following ways: a. Preamble of the Constitution and the Fundamental Duties of the citizens have been displayed prominently at various places on the campus. b. National Constitution Day is celebrated every year, allowing us to remind students of our obligations as laid out by the Constitution. Celebrating other National and International days also provides spaces for making students aware of their responsibilities. c. In various activities conducted by NSS and other clubs /societies, discussions take place on numerous duties of the citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized** E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution believes that the celebration of national and international days provides opportunities to inculcate values and develop life skills. Despite pandemic-related restrictions, the college did celebrate a number of such events through virtual mode. A report has been uploaded.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Enhancing Soft Skills among Students:- 2. Peer Lecture Series for Teacher Development

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

The "Road Accidents in India 2023" report highlights a concerning trend: deaths due to road crashes increased from 1,50,785 in 2018 to 1,53,792 in 2021. This underscores the urgency of promoting road safety, particularly within educational institutions like colleges. College youth, who frequently commute, face heightened risks of accidents. Sensitizing them to road safety is crucial. By fostering awareness and advocating responsible driving, colleges can mitigate tragedies, meet legal obligations, and instill values of accountability and responsibility. Our college, located on a National Highway with heavy traffic, recognizes this issue's gravity. We prioritize student safety through awareness campaigns, acknowledging their broader community impact. Leveraging our educational platform, we promote responsible driving to prevent tragedies and ensure legal compliance. This emphasis on road safety cultivates a culture of responsibility among students, in line with our institution's mission. Collaborations with local authorities and stakeholders enhance our efforts, facilitating a coordinated approach to improve road safety for students and the community. In 2023-24, our college organized various activities and events dedicated to this cause, distinguishing our institution. A detailed report is attached, highlighting our commitment to road safety.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **Effective Curriculum Delivery: Key Highlights**

- **Admission Process:**

- Admission notifications and the prospectus, including the institutional calendar, are posted on the college website well in advance.
- Merit lists for different subjects/courses and seat allotment rosters as per HP University guidelines are displayed on notice boards.
- The college strictly adheres to the time and date schedule displayed for admissions.

- **Timetable and Schedule:**

- Timetables and sections for specific subjects are displayed on notice boards for easy access.
- Classes begin on the scheduled date as per the academic calendar.

- **Attendance and Subject Coding:**

- Regular attendance records are meticulously maintained by teachers.
- Subject coding is systematically managed by the office.

- **Student Orientation:**

- During the first week of the academic session, teachers inform students about:
 - The syllabus and examination pattern.
 - The credits required per annum.

- **Teaching and Syllabus Completion:**
 - Teachers follow a well-planned method to complete the syllabus within the stipulated timeframe.
 - Interactive methods like classroom seminars, surprise tests, and discussions are regularly employed to ensure student engagement.

- **Theory and Practical Classes:**
 - Theory and practical sessions commence immediately after the start of the academic session.
 - Internal examinations are conducted after the completion of two-thirds of the syllabus.

- **Co-curricular Activities:**
 - Field visits, guest lectures, and educational excursions are tentatively planned and executed to enhance the learning experience.
 - These activities ensure the effective implementation of prescribed curriculum activities and programs.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **Academic Affiliation and Calendar Highlights**
 - **Affiliation and Academic Calendar:**
 - The college is affiliated with Himachal Pradesh University.
 - It follows the academic calendar set by the

University for admissions and examinations.

- Additionally, the college prepares its individual calendar before the start of the session to ensure smooth and effective functioning.

- Adherence to Schedules:
 - The academic calendar provided in the college prospectus aligns with the HP University schedule and the rules of the Himachal Pradesh government.

- Admission Process:
 - Admissions are completed by the end of June or July for each academic session.

- Continuous Internal Evaluation (CIE):
 - CIE is conducted as per the Continuous Comprehensive Assessment (CCA) rules prescribed by HP University, Shimla.
 - For the 2022-23 academic session, CCA accounted for 30% of the total marks (out of 100).

- Breakup of 30 CCA Marks:
 - Minor Tests: 15 marks
 - Class test: 5 marks
 - House test: 10 marks
 - Assignments/Activities: 10 marks
 - Includes assignments, seminars, tutorials, quizzes, or class tests.
 - Attendance: 5 marks

- Eligibility Criteria:
 - Students must pass both components—CCA and End Year Examination (EYE)—separately, with a minimum of 40% marks in:

- CCA
 - Practical (if applicable)
 - EYE
- Fulfilling these requirements is mandatory to be declared successful in the course.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

72

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

72

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Integration of Cross-Cutting Issues in the Institution

1. Curriculum Integration:

- The curricula of various subjects, as prescribed by the University, incorporate aspects of professional ethics, gender equality, human values, environment, and sustainability.
- Summaries highlighting these aspects are uploaded for better accessibility and awareness.

2. Celebration of National and International Days:

- Departments organize events and activities to celebrate significant National and International days throughout the year.
- These platforms serve as opportunities to discuss and address cross-cutting issues in depth.

3. Clubs and Societies:

- **Active Units:** The institution actively involves various societies and clubs such as:
 - NSS (National Service Scheme)
 - Rangers and Rovers
 - Eco Club
 - Red Ribbon Club
 - Yuva Red Cross
- **Awareness Initiatives:** These groups work to sensitize students on:
 - Environmental protection and sustainability
 - Gender equality and women empowerment
 - Health awareness and management
 - Social responsibility and professional ethics

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3480

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

864

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Roles of IQAC and College Advisory Committee in Enhancing Academic Standards

1. Ensuring Academic Atmosphere:

- IQAC (Internal Quality Assurance Cell) and the College Advisory Committee work actively to maintain a conducive academic environment.
- These bodies ensure that students attend classes regularly and benefit from a structured academic experience.

2. Library and Teacher Access:

- Students are encouraged to consult library resources for assignments and self-study.
- Teachers are readily accessible to students for resolving doubts, clarifications, and academic guidance.

3. Support for All Learners:

- Tutorial sessions cater to the needs of both advanced learners and slow learners, helping them achieve academic progress.

4. Assessment for Improvement:

- Continuous Internal Evaluation (CIE) and end-semester exams provide students with a clear understanding of their learning levels.
- These assessments guide students in identifying areas

for improvement to enhance their scores and skills.

5. Faculty Development:

- The college encourages faculty members to participate in:
 - Seminars and conferences
 - Orientation and refresher programs
 - Induction programs
- These activities help faculty stay updated with the latest research, improve their skills, and effectively implement the curriculum.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1224	17

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Academic Programs and Curriculum Highlights

1. Disciplines Offered:

- The college provides undergraduate programs in the disciplines of:
 - Humanities
 - Sciences
 - Commerce

2. Syllabus Design and Guidelines:

- The syllabi are designed, finalized, and periodically updated as per the guidelines of Himachal Pradesh University.
- Changes and amendments are implemented to stay relevant with academic and industry standards.

3. Learning Outcomes-Based Framework:

- The curriculum follows a Learning Outcomes-Based Curriculum Framework (LOCF) to ensure clarity and effectiveness.
- Program Learning Outcomes (PLOs): Define the overall objectives and goals of the degree program.
- Course Learning Outcomes (CLOs): Specify the skills, knowledge, and competencies that students are expected to achieve at the course level.

4. Stakeholder Benefits:

- Clearly defined learning outcomes help:
 - Prospective students understand the academic scope of the program.
 - Parents gauge the value and relevance of the degree.
 - Employers assess the competencies and preparedness of graduates.

5. National and International Standards:

- The curriculum ensures alignment with national and international academic standards.
- This alignment enhances student mobility, both nationally and globally, for higher education and career opportunities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT and Technology Integration in Teaching-Learning

1. ICT-Enabled Infrastructure:

- The college is equipped with 5 smart classrooms with ICT facilities to enhance the teaching-learning process.
- Departments are provided with laptops for academic use.

2. Computer Lab:

- A well-furnished computer lab is available and utilized by various departments for academic activities.

3. Teacher Efforts and Resources:

- Teachers utilized their personal resources to ensure effective teaching, such as creating and sharing:
 - Online resources through platforms like WhatsApp and Telegram.
 - Audio and video lectures, which were regularly shared with students.

4. Student-Teacher Interaction:

- Students were encouraged to post queries via social media platforms, and teachers responded promptly to clarify doubts.

5. Challenges in Internet Connectivity:

- Due to the college's location in a hilly region, internet connectivity is often poor or unavailable.
- In such cases, teachers and students maintained communication through phone calls to ensure continuity in learning.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

228

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment consists of three key components: Midterm Tests/House Exams, Assignments, and Attendance. It carries a weightage of 30% in the overall evaluation, underscoring the significance of this process for both students and teachers.

Students are informed about the internal assessment process during orientation sessions. Midterm tests and house exams are announced collectively, while assignments are assigned by teachers at regular intervals to ensure consistent engagement.

Midterm assessments and house exams are conducted in a structured manner. Exam patterns, marking schemes, and composite results are shared with students in a transparent and systematic manner,

ensuring clarity and fairness throughout the evaluation process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to address internal examination-related grievances is transparent, time-bound, and efficient. Students can raise any grievances related to internal assessments directly with the Principal. Upon receiving a grievance, the Principal forwards the student's application to both the concerned teacher and the Examination Committee. The teacher thoroughly reviews the matter, takes necessary actions, and reports back to the Principal and the Examination Committee. Typically, such grievances are resolved within a fortnight, ensuring a fair and timely resolution process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution ensures that course outcomes are readily accessible and clearly communicated to students. These outcomes are published on the institutional website, allowing students to review them at their convenience. Additionally, at the beginning of each session, teachers discuss the expected course outcomes in their respective classes. This practice aligns with the principles of outcome-based education (OBE), which focuses on clearly defined learning outcomes to guide the teaching and learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Teachers design test papers with a clear focus on the expected program outcomes. This approach ensures that program outcomes are systematically evaluated through various assessments, including class tests, mid-term examinations, and external assessments conducted at the end of the session. This comprehensive evaluation process enables the institution to measure the effectiveness of the program and the extent to which students have achieved the desired learning objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

321

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gcshahpur.ac.in/images/files/1193983640SSS%202023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Engaging Initiatives by College Clubs (2023-24)

During the academic year 2023-24, our college actively organized and participated in various social and environmental initiatives through the Road Safety Club, NSS, Rovers & Rangers, Red Ribbon Club, and the Department of Geography in collaboration with HP Disaster Management Authority and GUNJAN NGO.

Community & Social Awareness Initiatives: Cleanliness Drives - Students took part in cleaning common spaces to promote hygiene and sustainability. Awareness Session - A special session on "Drug, Substance Abuse, Life Skills & Social Development" was conducted to educate the community.

Eco-Friendly Initiatives: Plantation Drive - Led by the ECO Club & NSS Unit, students planted trees to promote a greener environment. ?? Tiranga Distribution - Flags were distributed to the community to instill patriotism.

Road Safety Awareness: A Rally on Road Safety was organized by the Road Safety Club & NSS, highlighting the alarming rise in road accidents in India and promoting safe driving practices.

These activities reflect our college's commitment to social responsibility, environmental conservation, and community well-being. Through teamwork and dedication, our students are making a meaningful impact!

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

330

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

State-of-the-Art Infrastructure & Facilities

Our college boasts 47 well-equipped classrooms, out of which 37 are with the Central University of Himachal Pradesh (CUHP). Each classroom is fully furnished with comfortable seating and essential learning resources.

Smart Classrooms for Enhanced Learning 6 Smart Classrooms, including 1 under CUHP, are equipped with modern technology to support interactive learning.

Advanced Laboratories for Practical Excellence Our institution takes pride in its well-stocked laboratories, designed to provide hands-on learning experiences: 3 Science Laboratories for in-depth scientific exploration. 1 Commerce Laboratory to foster analytical skills. 1 Geography Laboratory with models, charts, and specimens. 1 Computer Science Laboratory with the latest systems and software.

Seamless Digital Connectivity The entire campus is Wi-Fi enabled, ensuring smooth access to online resources, e-learning platforms, and research materials.

With cutting-edge infrastructure and modern amenities, we are committed to providing an engaging, technology-driven, and student-friendly learning environment!

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Dedicated Spaces for Extracurricular Excellence

To foster holistic development, our college provides well-equipped spaces for extracurricular activities:

Multipurpose Hall - A dedicated hall in the Science Block serves as the hub for various events, cultural programs, and co-curricular activities throughout the academic session.

Versatile Sports Ground - Our football ground also accommodates athletics, track & field events, and other outdoor sports, ensuring students have ample opportunities to engage in physical activities.

With these facilities, we strive to provide a dynamic environment that nurtures both academic and extracurricular excellence!

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated using an Integrated Library Management System (ILMS)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi****IT Infrastructure Upgrades (2023-24)**

To enhance digital learning and connectivity, our college has significantly upgraded its IT facilities during the 2023-24 session:

Smart Classroom Enhancement - A 65-inch Android LED Panel has been installed in one of the classrooms, improving interactive learning experiences.

Advanced Audio Systems - 4 high-quality sound systems have been installed across 4 departments to ensure clear and effective communication during lectures and presentations.

High-Speed Internet Connectivity - BSNL Fibre with a speed of 40 MBPS has been installed, providing seamless internet access for students and faculty.

These upgrades reflect our commitment to modernizing education and fostering a tech-driven learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional Procedures & Maintenance Policies

Our college adheres to the Office Procedures and Financial Rules of the government, along with various official directives received from time to time. The maintenance and upgradation of infrastructure procured through RUSA is overseen by the Project Monitoring Unit (PMU).

Committees for Effective Maintenance & Utilization To ensure smooth functioning, several committees have been established: Infrastructure Development Committee - Oversees planning and implementation of infrastructural projects. Purchase, Maintenance & Repair Committee - Manages procurement and upkeep of essential resources. Electricity & Water Committee - Ensures the proper functioning of utilities on campus.

Stock Verification & Repairs Regular stock verification is conducted, and based on the recommendations of the verification committees: Repairable items undergo necessary maintenance. Unserviceable items are systematically disposed of through the Write-Off Committee.

Repair & Upgradation Process Minor repairs are carried out at the college level for quick resolution. Major repairs are undertaken by Public Works Department (PWD) and other government agencies.

Through these structured procedures and policies, the institution ensures efficient management, upkeep, and optimal utilization of all physical, academic, and support facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

50

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1200

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1200

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
32	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are made part of several committees constituted to ensure the smooth conduct of administrative activities at various levels. College Student Central Association is formed to give space for students' voices. Besides office bearers and members of the CSCA, other students are also involved in the decision-making process in various activities of clubs and societies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni association but it is not registered yet. The process is on and we are likely to get it recorded during the next academic year. However, the number of jas increased from the previous year and we do receive constructive suggestions from them and reach out to them as the need arises.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's governance aligns seamlessly with its vision and mission, as demonstrated by the following:

The curriculum across various subjects is designed to impart subject-specific knowledge and essential academic skills within a well-structured framework. Simultaneously, strong emphasis is placed on nurturing core values that are explicitly and implicitly embedded in the curriculum.

A robust feedback system ensures continuous improvement—students, teachers, and alumni provide insights on the curriculum and its implementation, which are carefully considered to enhance quality.

To foster holistic development, the institution organizes a variety of co-curricular and extracurricular activities, equipping students with life skills and competencies essential for both academic success and real-world challenges. Additionally, clubs and societies operate year-round, conducting initiatives that promote cooperation, collaboration, and excellence, thereby reinforcing the college's vision and mission.

Student support services, including scholarships, guidance and counseling cells, and grievance redressal mechanisms, further contribute to achieving institutional goals.

Lastly, infrastructure and financial resources are efficiently managed through well-structured committees, ensuring the effective administration of academic and support facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college has developed a comprehensive Institutional Development Plan spanning from 2022 to 2027, meticulously aligned with our vision and mission through a collaborative, multi-stakeholder approach. The progress made during the 2022-23 session, focusing on campus development, as well as student and staff enhancement in both teaching and non-teaching roles, highlights our unwavering commitment to the effective implementation of this plan.

One of our key achievements includes equipping the entire campus with seamless WiFi connectivity. Concurrently, we have initiated the construction of a multi-purpose building to further improve our infrastructure. Additionally, the proposal for an ERP system has been finalized, promising to streamline operations and enhance administrative efficiency.

To support the professional growth of our teaching staff, we successfully organized an ICSSR-sponsored national conference, which was attended by approximately 300 participants from 18 states. Furthermore, a series of peer lectures were conducted to foster academic development. For our non-teaching staff, several skill development programs were implemented to enhance their proficiency and performance.

In alignment with our focus on holistic student development, we organized programs emphasizing soft skills and career guidance. We also introduced various add-on, job-oriented, and certificate courses in areas such as study skills, social media management, accountancy, and spoken Sanskrit. Additionally, we continue to offer remedial classes and encourage students to actively engage with the community, fostering a culture of reciprocal learning and contribution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college has developed a comprehensive Institutional Development Plan for 2022-2027, strategically aligned with its vision and mission through a collaborative, multi-stakeholder approach. The progress made during the 2022-23 session, particularly in campus development and the enhancement of both teaching and non-teaching staff, underscores our unwavering commitment to the effective execution of this plan.

One of our key initiatives has been ensuring full WiFi connectivity across the campus. Additionally, we are constructing a multi-purpose building to further enhance our infrastructure. To streamline operations, we have also finalized the proposal for

implementing an ERP system.

In support of professional development, we organized an ICSSR-sponsored national conference, which was attended by approximately 300 participants from 18 states, along with a series of peer lectures for faculty enrichment. For non-teaching staff, multiple skill development programs were conducted to enhance their efficiency and expertise.

Focusing on the holistic development of our students, we have organized various programs on soft skills and career guidance. Additionally, we have introduced a range of add-on, job-oriented, and certificate courses in areas such as study skills, social media management, accountancy, and spoken Sanskrit. To further support student success, we continuously conduct remedial classes and encourage active community engagement, fostering a culture of reciprocal learning and contribution.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Effectiveness and Efficiency of Institutional Bodies

1. Clear Policies & Procedures

- Well-defined policies govern admissions, curriculum design and implementation, assessment, and evaluation.
- These policies are formulated and/or revised by Himachal Pradesh University and the Department of Education, Government of Himachal Pradesh.

2. Transparent Recruitment Process

- **Teaching Staff:** Appointments are conducted by the Public Service Commission as per UGC eligibility

criteria.

- Non-Teaching Staff: Appointments are managed through the Staff Selection Commission and the Department of Education.

3. Structured Administrative Setup

- The government has established a clear administrative framework with the Principal heading the institution.
- College affairs are managed through various committees.

4. Role Distribution

- Curricular, co-curricular, and administrative responsibilities are assigned based on job roles and individual areas of expertise.

5. Participatory Decision-Making

- While a well-defined administrative hierarchy exists, decision-making is participatory, consensual, and collaborative.

6. Institutional Effectiveness

- Increasing student enrollment.
- Improved pass percentages.
- Higher transition rates of students into postgraduate programs.

7. Recognition of Faculty Contributions

- Teachers' efforts beyond teaching and administrative duties are well acknowledged within the academic fraternity.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being a government institution, college staff is entitled to all the welfare measures initiated by the government. They are given all kinds of leaves/holidays and applicable vacations. As per the university and State government rules, all the allowances are given to all the employees as per their entitlement without any delay. Gratuity, Leave Encashment, Medical Reimbursement, Family Pension, GIS, Retirement Pension, maternity, and paternity leaves. Pension schemes are available for employees who have joined the service before 31/03/2004 while NPS is available for all the employees joining after 01-04- 2004. However, the newly elected state government has reinstated the Old Pension Scheme for all government employees., For attending workshops/ conferences/ seminars, the teachers are provided academic leave. College is under 2F/12B so all the benefits are claimed by faculty participating in any courses under the career advancement scheme. TA/DA is also provided according to government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year	
6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded
6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
11	

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

28

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For various cadres of employees working in the college, the Department of Higher Education, Government of Himachal Pradesh has devised a number of appraisal formats which are available on the government's website. These forms are for the principal,

college teachers, superintendent, clerks, lab staff, and librarians. These formats are comprehensively designed covering all domains of work relevant to a particular position. These appraisal formats are filled regularly by the staff and sent to the Directorate for necessary action. Besides these formal appraisals, informal appraisals are done around the year, and employees are given feedback for enhancing their productivity, effectiveness, and efficiency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are conducted on a regular basis. External audits are done by the Local Audit Department as well by the AG office periodically. Audit objections are dealt with through a properly laid out procedure. The Bursar of the college ensures internal checks in light of HP Financial Rules, 2009.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.3

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, the college receives an annual budgetary allotment. The following strategies are employed for the mobilization of funds: The institution collects fees and funds as per the directions received from the Government. Parent-Teacher Association has been formed and funds are collected from every student which constitutes a PTA fund used for the welfare of the students/college. The following strategies are employed for optimum utilization of resources : Needs are generated at the level of teaching departments or activity committees. For example, the requirement of chemicals for conducting practical classes. The requisition is approved by the sanctioning authority as per its merit and purchases are made as per HP Financial Rules. The college has a systematic procedure of purchasing, maintaining, and utilizing physical academic and supporting facilities. In the case of major financial decisions meetings of the College Advisory Committee are called which deliberates on the merits and demerits of received proposals and takes decisions ensuring that money is spent properly for student welfare. Stock verification is conducted annually to ensure that physical resources are available in good condition. Repair, upkeep, and maintenance are conducted regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC makes every attempt to institutionalize best practices. Few examples as under: a. Tutorial cum mentoring groups are being formed regularly in order to understand the strengths and weaknesses of students and to assist them in a better manner. These groups are assigned to teachers teaching major subjects since they get to spend more time together by default. b. Career guidance and counseling too have become a regular activity in college. This process is helping students chart out their futures. c. Community engagement has strengthened over the years. d. Faculty participation in FDPs and capacity-building programmes has recorded an incremental trend. e. Student participation in extracurricular activities has increased. A number of other initiatives of IQAC too enhanced operational efficiency and organizational effectiveness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Reflection on practice is key to achieving organizational effectiveness. Therefore, it has been part of our organizational culture to reflect upon the teaching-learning process and operational methodologies. In various meetings staff council and IQAC deliberations are made regarding: students' performance in midterm as well as end term examinations; their participation in various co-curricular activities, their progression and their awareness of personal and social issues. Teachers' participation in FDPs is also discussed. Records are also kept in most of instances. During the session 2022-23 7 teachers participated in FDPs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the

D. Any 1 of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During 2023-24, our college continued measures for promoting gender equity initiated in previous years such as specific facilities for security (e.g., CCTV, recruitment of security personnel) and support (e.g., counseling cell). Though out the year mentoring was done by major subject teacherthe girl students were encouraged to apply for various scholarship schemes through personal counselling. Girls and women staff were made digitally literate. The girl students were encouraged to participate in youth festival activities, Athletic meets, cultural activities organized in the college. Personal canceling was also provided to girl students by the counseling committee.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>During 2023-24, our college continued measures for promoting gender equity initiated in previous years such as specific facilities for security (e.g., CCTV, recruitment of security personnel) and support (e.g., counseling cell). During the current year, we conducted 2 new activities: a. Self-employment opportunities for girls such as mushroom cultivation and compost making were discussed. a. Women Power Connect, a reputed Delhibased NGO was roped in for conducting a series of online workshops on Gender Awareness with an emphasis on assertive communication.</p>	

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants 	C. Any 2 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The following initiatives are being taken by the college for

ensuring an inclusive environment: Admission of students from diverse backgrounds Special focus on students with disadvantaged groups in the form of scholarships Several National and International Days are observed to inculcate appropriate values among students. Initiatives by NSS and other clubs such as Red Ribbon Club and Rovers and Rangers give students opportunities to engage effectively with the community. The college also promotes female students in various manners as evidenced from the document available here: h. In the existing curricula, some spaces are being used by teachers to inculcate values of tolerance, harmony, and integration. These spaces have been already listed under 1.3.1.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and staff are sensitized to constitutional values, duties, and responsibilities in the following ways: a. Preamble of the Constitution and the Fundamental Duties of the citizens have been displayed prominently at various places on the campus. b. National Constitution Day is celebrated every year, allowing us to remind students of our obligations as laid out by the Constitution. Celebrating other National and International days also provides spaces for making students aware of their responsibilities. c. In various activities conducted by NSS and other clubs /societies, discussions take place on numerous duties of the citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

E. None of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution believes that the celebration of national and international days provides opportunities to inculcate values and develop life skills. Despite pandemic-related restrictions, the college did celebrate a number of such events through virtual mode. A report has been uploaded.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Enhancing Soft Skills among Students:- 2. Peer Lecture Series for Teacher Development

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The "Road Accidents in India 2023" report highlights a concerning trend: deaths due to road crashes increased from 1,50,785 in 2018 to 1,53,792 in 2021. This underscores the urgency of promoting road safety, particularly within educational institutions like colleges. College youth, who frequently commute, face heightened risks of accidents. Sensitizing them to road safety is crucial. By fostering awareness and advocating responsible driving, colleges can mitigate tragedies, meet legal obligations, and instill values of accountability and responsibility. Our college, located on a National Highway with heavy traffic, recognizes this issue's gravity. We prioritize student safety through awareness campaigns, acknowledging their broader community impact. Leveraging our educational platform, we promote responsible driving to prevent tragedies and ensure legal compliance. This emphasis on road safety cultivates a culture of responsibility among students, in line with our institution's mission. Collaborations with local authorities and stakeholders enhance our efforts, facilitating a coordinated approach to improve road safety for students and the community. In 2023-24, our college organized various activities and events dedicated to this cause, distinguishing our institution. A detailed report is attached, highlighting our commitment to road safety.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Enhancing Internet facility with fully Wi-Fi campus.
- 2.

3. College is going to launch its own mobile app next under for which trial/testing is already going on.
4. The college will start its own digital Monthly e-newspaper soon.
5. Establishment of new and enhancing capabilities of existing virtual class rooms.
6. Facility of Inverters / online UPS for power backup.
7. Whole campus fully secured with CCTV Cameras
8. Ban on use of Mobiles. (a particular place has been given)
9. Efforts for departmental Libraries
10. Cleanliness of the campus.
11. Plantation of Flowers
12. Efforts for E-Library and purchasing of new books and facility of inverter
13. Purchasing of new furniture for enhancing library infrastructure.
14. Purchasing of some new fans and repairing of other fans and all electricity faults.
15. Changing of toilet seats of the students
16. Repairing and purchasing of water coolers
17. Purchasing of latest equipments for science labs as per requirement
18. Iron fencing surrounding the college.
19. Promotion of sports activities
20. Construction of two sheds for students (one for Arts block & one for Science Block
21. Celebration of important days/divas
22. Systematically and useful working of all clubs, societies, Robbers and Rangers and NSS Unit and of the college